



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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TRANSVERSAL CONTRACTING

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Ref: RT3-2022

To: All Participants

AMENDMENT 4: FICA DOCUMENTS

TRANSVERSAL CONTRACT RT3-2022 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2026

South Africa introduced the Financial Intelligence Centre Act 38 of 2001 (FICA) in 2001 to help fight financial crimes such as money laundering, the financing of terrorist activities, and to protect banking customers from such crimes. According to FICA, banks must ensure that the customer information that the bank keeps is correct and up to date as it is important for banks to know their customers.

The transversal contract RT3 requires appointed Suppliers to obtain funds from financial institutions to procure the Office Automation Solutions to lease to the State. The financial institutions have confirmed that all information pertaining to FICA is confidential, protected under the Act and in line with the POPI Act.

In doing so, the financial institutions require to verify Participant's identity to fulfil purchase orders from Participants by requesting the following documents or any other documents as per the financial institution's requirements:

1. Copy of identity document (ID) of the Authorized Accounting Officer as per PFMA Act who is the same person that signs the Participation Agreement,
2. Letter of delegation of Authority, and
3. Landlord or owner's details of the Participant's premises.

Regards,

**MS KWANELE MTEMBU
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 01 OCTOBER 2022**